



**2018-2019 PRESCHOOL STUDENT APPLICATION**

- Returning Student** (check box) and submit completed forms to the Academy Office with application fee. (\$150.00)
- New Student** (check box) and submit completed forms to the Academy Office with your application fee (\$200).

**Applications will not be processed until fee has been paid and ALL forms submitted.**

Student's Legal Name \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Last First Middle

Name child prefers to be called: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_ Age \_\_\_\_\_

**FAMILY INFORMATION** (please print clearly in black or blue ink)

**Father or Male Guardian**

Name (Dr./Mr./Rev.) \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Cell \_\_\_\_\_ Work \_\_\_\_\_

Employer \_\_\_\_\_

Email \_\_\_\_\_

Church Attending \_\_\_\_\_

**Mother or Female Guardian**

Name (Dr./Mrs./Rev.) \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Cell \_\_\_\_\_ Work \_\_\_\_\_

Employer \_\_\_\_\_

Email \_\_\_\_\_

Church Attending \_\_\_\_\_

Applicant resides with (check one):    \_\_\_ Father and Mother    \_\_\_ Father and Step-Mother    \_\_\_ Step-Father and Mother  
\_\_\_ Father only    \_\_\_ Mother only    \_\_\_ Guardian (specify relationship to child): \_\_\_\_\_

If parents are separated or divorced, which parent has legal responsibility for:

- First person to contact in school related matters/concerns \_\_\_\_\_
- School fees/tuition \_\_\_\_\_
- Receiving school communications \_\_\_\_\_

Siblings: \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_

Siblings: \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_

How did you hear of United Faith Christian Preschool? \_\_\_\_\_

We are requesting enrollment for the following class and time: (Children must be appropriate age by Aug. 31. Check one.)

**Preschool 2's** (24 - 35 months) PLEASE SELECT  **Full Day** (9:00am – 3:00pm) OR  **Half Day** (9:00am -1:00pm)  
 **Preschool 3's** (36 - 47 months) PLEASE SELECT  **Full Day** (9:00am – 3:00pm) OR  **Half Day** (9:00am -1:00pm)  
 **Preschool 4's** (48+ months) PLEASE SELECT  **Full Day** (9:00am – 3:00pm) OR  **Half Day** (9:00am -1:00pm)

We are requesting enrollment for the following number of days per week: (please check one)

**2 days/week** (Mon/Wed, or Tues./Thurs.) available for Preschool 2's only OR  
 **3 days/week** (Tuesday, Wednesday & Thursday) available for Preschool 2's & 3's only OR  
 **4 days/week** (Monday-Thursday) available for Preschool 3's & 4's only OR  
 **5 days/week** (Monday-Friday) available for Preschool 2's, 3's & 4's.

**Conditions of Application:**

I would like my child to enroll at United Faith Christian Academy for the 2018-19 school year. By signing this application, I agree to and understand the provisions below.

1. I agree to fully comply with the rules and policies outlined in the United Faith Christian Preschool Handbook. I will adhere to and support the policies of UFCA (including any revisions) without reservation. I understand and will see that our children who are enrolled at United Faith Christian Preschool will adhere to the appearance policies, student code of conduct, and general policies in the United Faith Christian Academy Parent/Student Handbook.
2. I understand that it is my responsibility as the parent or legal guardian to ensure daily transportation to and from school. I will provide to the school in advance, written consent should I have someone other than myself provide transportation of my child.
3. Families must be current with their 2017-18 tuition to qualify for re-enrollment for the 2018-19 school year.
4. I agree to pay tuition in full or via a payment plan ending by May 31, 2019.
5. If I withdraw my child prior to August 1, 2018, I agree to pay the \$200 withdrawal fee (Preschool Families). Families that withdraw their child after August 1, 2018 will be responsible for one month's tuition and the withdrawal fee.
6. **New Students Only:** I agree to pay the (non-refundable) application fee of \$200 at the time of application.
7. Should any legal action for any reason be taken against UFCA or UFCA, or any employee or agent thereof on my child's behalf, and the school or its agent not be found at fault, I agree to pay any attorney fees, court fees, damages, and other costs that UFCA/UFCA or its agent should incur to defend itself against such action.
8. A fee of \$30.00 will be charged to your account for all NSF drafts or checks. A late fee of \$35/month will be assessed to all accounts not current by the 15<sup>th</sup> of each month. Records will not be released to the family until all financial obligations have been satisfied.
9. Contact information is published in our school's family directory and is for the use of enrolled families only. Photos or videos containing your child's picture may be used for school promotional purposes.
10. **Non-Discrimination Policy:** United Faith Christian Academy and Preschool admits students without regard for race, color, ethnic or national origin and entitles all students to the rights and privileges, programs and activities made available to students at the school. Students are admitted, however, based on their desire for a Christ-centered education and with the understanding that all Christian Standards of the school be upheld.

I/we certify that I/we have read and understand all of the information on this application, including the withdrawal policy. The information I/we have provided is correct.

\_\_\_\_\_  
 Father/Guardian Signature Date  
 \_\_\_\_\_  
 Mother/Guardian Signature Date

<b>FOR OFFICE USE ONLY:</b>	<u>Amt.</u>	<u>V/MC</u>
<b>NEW STUDENTS</b>		
Application fee \$200	_____	_____
<b>RETURNING STUDENTS (fee due at time of re-enrollment)</b>		
Application fee (\$150)	_____	_____
<b>All fees are non-refundable.</b>		
Date Application Received:	_____	Initials: _____